

NASSAU COUNTY WORK AUTHORIZATION #05

Contract Number:	CM3490
Consultant/Vendor:	Environmental & Geotechnical Specialists, Inc.
Consultant/Vendor Contact Name:	Matthew R. Landschoot
Consultant/Vendor Contact Phone Number:	904-580-8501
Consultant/Vendor Contact Email Address:	Matt.landschoot@egs-us.com
Project Short Title:	Kings Ferry / Kolars Ferry Corner Parcel
Total Amount of Previous Work Authorizations:	\$99,950 .00
Amount of this Work Authorization:	\$9,282.21
New Contract Amount including this Work Authorization:	\$109,232.21
Funding Source:	001 .121.512.51.020.0205.00000.531000

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit "A", attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit "A", attached hereto and incorporated herein, or no later than May 31, 2024. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services in detailed in Exhibit "A", attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent:	<u>Robert Companion</u>	5/15/2024	
		Date	
Procurement:	<u>Lanace Helms</u>	5/15/2024	
		Date	
Office of Management & Budget:	<u>Chris Lacambra</u>	5/15/2024	JP
		Date	
County Attorney:	<u>Denise C. May</u>	5/17/2024	DS
	Denise C. May	Date	

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA

Taco E. Pope AICP
 By: Taco E. Pope
 Its: Designee
 Date: 5/17/2024

ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.

BY: Matthew R. Landschoot, PE
 Print Name: Matthew R. Landschoot, PE
 Title: Vice President
 Date: 5/16/2024

ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.

EGS Proposal No.: 100-556-24

May 14, 2024

Nassau County Board of County Commissioners
96161 Nassau Place
Yulee, FL 32097



ATTN: Robert T. Companion
Project Manager / Capital Projects Department

SUBJECT: Cost Proposal for Environmental Support Services
Kings Ferry Road
Yulee, Nassau County, FL
Parcel Number 48-4N-25-0000-0001-0140

Dear Robert:

Attached is the Cost Estimate for Environmental and Geotechnical Specialists, Inc. (EGS) to perform the above requested environmental support services for the above-mentioned Project. As requested, the below cost estimate is based on the following Scope of Services;

Environmental Support Services – 7.92 Acre Parcel

- **Phase I Environmental Site Assessment**
 - Conduct a Phase I Environmental Site Assessment in conformance with the current American Society of Testing and Materials (ASTM) guidelines – E 1527-21 and with the Terms and Conditions that will be agreed to for this Contract to identify recognized environmental conditions (RECs).
- **Wetland Delineation**
 - Field verify wetlands present on the property and coordinate locations with the surveyor and Client to ensure wetland locations are incorporated into the plans.

The attached Scope of Services and costs are based on the following understandings:

- Environmental and Geotechnical Specialists, Inc. (EGS) will have permission to be on-site;
- Bid assumes that EGS can perform the work between the regular business hours of Monday through Friday, 7:00 am to 5:00 pm;
- EGS is not responsible for obtaining necessary permits, should they be required, for the proposed site; and,

ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.

- Costs have not been included for design services other than those outlined in the above Scope of Services;
- Costs have not been included for Environmental Permitting;
- Costs are based on preparing one (1) Phase I ESA Report;
 - Client to provide site contact information.
 - Costs do not include soil or groundwater sampling/analysis.
 - A copy of the title search to be provided by the Client.
 - Costs do not include an environmental title search.;
 - Phase I ESA report will be submitted electronically.
 - A verbal report of findings will be provided as soon as they are available.
 - Costs based on the Phase I ESA and wetland delineation field visit conducted during one site visit.
- Costs are based on flagging wetlands within a 7.92-acre parcel;
- Flagging aerial maps will be provided to Nassau County and their selected surveyor;
- All work will be conducted in accordance with the Contract that will be agreed to for this Project, should it be approved.

EGS estimates it can complete the attached wetland delineation and the Phase I ESA site visit within 2 weeks of receiving the Notice to Proceed for a Lump Sum of \$9,282.21. Wetland delineation aerial imagery and a verbal findings of the Phase I ESA to be provided by May 31, 2024.

Environmental and Geotechnical Specialists appreciate the opportunity to provide the attached Cost Estimate under EGS's continuing service contract with Nassau County. Authorization of this Cost Proposal can be accomplished by providing EGS with a Contract for our review and signature.

If you have any questions concerning the costs, please call me. Thank you again for considering EGS for this Project.

Sincerely,

Environmental and Geotechnical Specialists, Inc.

Matt Landschoot

Matthew R. Landschoot, P.E.
Vice President / Senior Geotechnical Engineer

Attachment: EGS Revised Cost Proposal (5-14-2024)

ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.
PROJECT ESTIMATE - ENVIRONMENTAL SUPPORT SERVICES

PROJECT: KINGS FERRY ROAD DATE: 5/14/2024
 LOCATION: NASSAU COUNTY, FLORIDA PROPOSAL: 100-566-24

CLIENT: NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

TASK B: ENVIRONMENTAL SUPPORT SERVICES - KINGS FERRY ROAD
PHASE I ESA AND WETLAND DELINEATION

Scope of Services:

PHASE I ENVIRONMENTAL SITE ASSESSMENT FOR 7.92 ACRE VACANT COMMERCIAL LAND IN ACCORDANCE WITH ASTM STANDARD E1527-21

- Review Current and Historical Aerial Photographs
- Review Other Reasonably Obtainable Federal, State, and Local Regulatory Records via Online Databases and ERIS Generated Environmental Database Package
- Conduct Interviews with Knowledgeable Persons
- Conduct a Site Reconnaissance as well as Observe Adjacent Properties from Public Roadways
- Preparation of Phase I ESA Report

WETLAND DELINEATION

- Literature and Map Review
- Coordination with Surveyors
- Mobilize on Site
- Delineate Wetlands on One (1) Approximately 7.92 Acre Parcel of Land
- Prepare Flagging Aerial Maps and Share with Surveyor and Nassau County

WETLAND DELINEATION AND PHASE I ESA SITE VISIT TO BE FAST TRACKED

	UNITS	NO. OF UNITS	COST/UNIT	
PHASE I ESA				
Chief Engineer	Hour	1	\$193.11	\$193.11
Engineering Intern	Hour	12	\$85.36	\$1,024.32
CADD / Computer Technician	Hour	5	\$94.84	\$474.20
Senior Environmental Scientist	Hour	15	\$141.58	\$2,123.70
Total Labor			\$3,815.33	
Total Phase I ESA			\$3,815.33	
WETLAND DELINEATION				
Engineering Intern	Hour	22	\$85.36	\$1,877.92
CADD / Computer Technician	Hour	5	\$94.84	\$474.20
Senior Environmental Scientist	Hour	22	\$141.58	\$3,114.76
Total Wetland Delineation			\$5,466.88	

SUBTOTAL	\$9,282.21
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LUMP SUM TOTAL:	\$9,282.21
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NOTE: ALL WORK WILL BE PERFORMED IN ACCORDANCE WITH THE TERMS AND CONDITIONS
AGREED TO FOR THIS CONTRACT.

DATE
5/14/2024

Requisition Form
NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS

96135 Nassau Place Suite 1
Yulee, FL 32097

VENDOR NAME/ADDRESS
Environmental & Geotechnical Specialists, Inc.
3772 Kori Road
Jacksonville, Florida 32257

DEPARTMENT
County Manager's Office

REQUESTED BY
Robert T. Companion

VENDOR NUMBER	PROJECT NAME	FUNDING SOURCE	AMOUNT AVAILABLE	STANDARD PO OR ENCUMBER ONLY	CONTRACT NO.
1216133	Kings Ferry Park and Parking	001.121.512.51.020.0205.00		Encumber Contract	CM3490-WA05
ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	
1	Land Appraisal for the Kings Ferry Property- Park	1.00	\$ 9,282.21	\$ 9,282.21	Enter additional information or details, as needed.
	Account: 001 .121.512.51.020.0205.00000.531000			\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
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				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	

ORIGINAL - FINANCE Shipping \$ 0.00
 COPY - DEPARTMENT Total \$ 9,282.21

Department Head
 I attest that, to the best of my knowledge, this requisition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County Purchasing Policy.
Robert Companion 5/15/2024

Office of Management and Budget (signature required if greater than \$1,000.00 for services or if greater than \$5,000 for goods)
 I attest that, to the best of my knowledge, funds are available for payment.
Chris Calambra 5/15/2024

Procurement Director (signature required if greater than \$5,000.00)
 I attest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy.
Janice Belmont 5/15/2024

County Manager (signature required if greater than \$100,000.00)
 I attest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval.

L.BELTON
 Clerk: 5/17/2024
 Date: _____

Certificate Of Completion

Envelope Id: 48C78D804E0E4375B8DCAC2F9113BB0F Status: Completed
Subject: CM3490-WA05 EGS Name: Kings Ferry and Kolars Ferry Corner \$9,282.21
Source Envelope:
Document Pages: 6 Signatures: 9 Envelope Originator:
Certificate Pages: 6 Initials: 4 Robert Companion
AutoNav: Enabled RCompanion@nassaucountyfl.com
Envelopeld Stamping: Enabled IP Address: 50.238.237.26
Time Zone: (UTC-05:00) Eastern Time (US & Canada)


Record Tracking

Status: Original Holder: Robert Companion Location: DocuSign
5/15/2024 8:31:46 AM RCompanion@nassaucountyfl.com

Signer Events

Signature	Timestamp
Robert Companion rcompanion@nassaucountyfl.com Deputy County Manager - County Engineer Nassau County BOCC Security Level: Email, Account Authentication (None)	Sent: 5/15/2024 8:37:15 AM Viewed: 5/15/2024 8:37:47 AM Signed: 5/15/2024 8:37:52 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 5/15/2024 8:37:54 AM Viewed: 5/15/2024 8:39:23 AM Signed: 5/15/2024 8:41:28 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 5/15/2024 8:41:31 AM Viewed: 5/15/2024 9:19:38 AM Signed: 5/15/2024 9:23:52 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 5/15/2024 9:23:54 AM Viewed: 5/15/2024 10:31:22 AM Signed: 5/15/2024 10:31:46 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Matthew R. Landschoot, PE matt.landschoot@egs-us.com Vice President Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 5/16/2024 9:34:44 AM ID: 7c56c42d-5842-4521-8d0b-5f4687345ba2</p>	<p style="text-align: center;"><i>Matthew R. Landschoot, PE</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 142.190.122.182</p>	<p>Sent: 5/15/2024 10:31:48 AM Viewed: 5/16/2024 9:34:44 AM Signed: 5/16/2024 9:35:34 AM</p>
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p style="text-align: center;"><i>AJ</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 5/16/2024 9:35:36 AM Viewed: 5/17/2024 10:43:41 AM Signed: 5/17/2024 10:44:40 AM</p>
<p>Denise C May dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p style="text-align: center;"><i>Denise C May</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 5/17/2024 10:44:43 AM Viewed: 5/17/2024 10:45:34 AM Signed: 5/17/2024 10:46:13 AM</p>
<p>Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p style="text-align: center;"><i>Taco E. Pope AICP</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 5/17/2024 10:46:15 AM Viewed: 5/17/2024 10:56:09 AM Signed: 5/17/2024 10:56:14 AM</p>
<p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p style="text-align: center;"><i>L. BELTON</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254</p>	<p>Sent: 5/17/2024 10:56:17 AM Viewed: 5/17/2024 11:59:42 AM Signed: 5/17/2024 11:59:49 AM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 5/17/2024 11:59:51 AM
Clerk Services BOCCClerkServices@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 5/17/2024 11:59:53 AM Viewed: 5/17/2024 12:02:05 PM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/15/2024 8:37:15 AM
Certified Delivered	Security Checked	5/17/2024 11:59:42 AM
Signing Complete	Security Checked	5/17/2024 11:59:49 AM
Completed	Security Checked	5/17/2024 11:59:53 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.